

Pattern privacy protection policies according to the GDPR
NORDWEST Handel AG
<https://www.nordwest.com>

I. Name and address of the person responsible

The person responsible within the meaning of the basic data protection regulation and other national data protection laws of the member states as well as other data protection regulations is the:

*NORDWEST Handel AG
Robert-Schuman-Straße 17
44263 Dortmund
Deutschland
Tel.: +49 231 2222 3001
E-Mail: info@nordwest.com
Website: <https://www.nordwest.com>*

II. Name and address of the data protection officer/supervisor

The data protection officer/supervisor of the responsible person is:

*dataarea GmbH
Meißner Straße 103
01445 Radebeul
Deutschland
Tel.: +49 351 2722 0880
E-Mail: info@dataarea.de
Website: www.dataarea.de*

III. General information about data processing

1. Extent of processing of personal data

In principle, we process personal data of our users only insofar as this is necessary to provide a functioning website and our content and services. The processing of personal data of our users takes place regularly only with the consent of the user. An exception applies to cases in which prior consent can not be obtained for reasons of fact and the processing of the data is permitted by law.

2. Legal basis for the processing of personal data

Insofar as we obtain the consent of the data subject for processing of personal data, Art. 6 para. 1 lit. a EU General Data Protection Regulation (GDPR) is the legal basis.

If the processing of personal data is necessary for the fulfillment of a contract to which the data subject is a party, Art. 6 para. 1 lit. b GDPR is the legal basis. This also applies to processing operations required to carry out pre-contractual actions.

Provided that processing of personal data is required to fulfill a legal obligation that is subject to our company, Art. 6 para. 1 lit. c GDPR is the legal basis.

In the event that vital interests of the data subject or another natural person require the processing of personal data, Art. 6 para. 1 lit. d GDPR is the legal basis.

If processing is necessary to safeguard the legitimate interests of our company or a third party, and if the interests, fundamental rights and freedoms of the data subject do not prevail over the first interest, Art. 6 para. 1 lit. f GDPR is the legal basis for processing.

3. Data deletion and storage duration

The personal data of the data subject will be deleted or blocked as soon as the purpose of the storage is omitted.

Blocking or deletion of the data also takes place when a storage period prescribed by the standards mentioned expires, unless there is a need for further storage of the data for conclusion of a contract or fulfillment of the contract. In addition, the storage may be continued if it is obligated by any EU or national regulations, laws or other regulations to which the controller is subject.

IV. Provision of the website and creation of logfiles

1. Extent of processing of personal data

Each time our website is accessed, our system automatically collects data and information from the computer system of the requesting computer.

The following data are collected:

- (1) Information about the browser type and version used
- (2) The operating system of the user
- (3) The Internet service provider of the user
- (4) The IP address of the user
- (5) Date and time of access
- (6) Websites from which the system of the user comes to our website
- (7) Web sites accessed by the user's system through our website
- (8) Name and URL of the retrieved file
- (9) Message if the retrieval was successful

The data is also stored in the log files of our system. A storage of this data together with other personal data of the user does not take place.

2. Legal basis for the processing of personal data

The legal basis for the temporary storage of data and log files is Art. 6 para. 1 lit. f GDPR.

3. Purpose for the processing or forwarding of personal data

The temporary storage of the IP address by the system is necessary to enable the retrieval of the website on the computer of the user. To do this, the user's IP address must be kept for the duration of the session.

Storage in log files is done to ensure the functionality of the website. In addition, the data is used to optimize the website and to ensure the security of our information technology systems. An evaluation of the data for marketing purposes does not take place in this context.

For these purposes, this is our legitimate interest in the processing of data according to Art. 6 para. 1 lit. f GDPR.

4. Duration of storage

The data will be deleted as soon as it is no longer necessary for the purpose of its collection. In the case of collecting the data for providing the website, this is the case when the respective session is completed.

In the case of storing the data in log files, this is the case after no more than seven days. An additional storage is possible. In this case, the IP addresses of the users are deleted or alienated, so that an assignment of the calling client is no longer possible.

5. Objection and removal possibility

The collection of data for the provision of the website and the storage of the data in log files is essential for the operation of the website. There is consequently no contradiction on the part of the user.

V. Use of cookies

a) Extent of processing of personal data

Our website uses cookies. Cookies are text files that are stored in the Internet browser or the Internet browser on the user's computer system. When a user visits a website, a cookie may be stored on the user's operating system. This cookie contains a characteristic string that allows the browser to be uniquely identified when the website is reopened.

In addition, we use cookies on our website that allow an analysis of users' browsing behavior.

In this way, the following data can be transmitted:

- (1) Entered search terms

- (2) frequency of page views
- (3) Use of Website Features
- (4) general surfing data
- (5) anonymized IP address

When accessing our website, the user is informed about the use of cookies for analysis purposes and his consent to the processing of the personal data used in this context is obtained. In this context, there is also a reference to this privacy policy.

b) Legal basis for the processing of personal data

The legal basis for the processing of personal data using cookies for analysis purposes is the consent of the user Art. 6 para. 1 lit. a GDPR.

c) Purpose for the processing or forwarding of personal data

The use of the analysis cookies is for the purpose of improving the quality of our website and its contents. Through the analysis cookies, we learn how the website is used and so we can constantly optimize our offer.

We use analysis cookies to analyze the surfing behavior of users, to advertise. In addition, an evaluation / reporting / analysis of user behavior. These measures are intended to optimize user behavior.

For these purposes, our legitimate interest in the processing of personal data pursuant to Art. 6 para. 1 lit. f DSGVO

e) Duration of storage, Objection and removal possibility

Cookies are stored on the computer of the user and transmitted by this on our side. Therefore, as a user, you have full control over the use of cookies. By changing the settings in your internet browser, you can disable or restrict the transmission of cookies. Already saved cookies can be deleted at any time. This can also be done automatically. If cookies are disabled for our website, it may not be possible to use all the functions of the website.

VI. Contact form and e-mail contact

1. Extent of processing of personal data

On our website is a contact form available, which can be used for electronic contact. If a user realizes this option, the data entered in the input mask will be transmitted to us and saved. These data are:

At the time of sending the message, the following data is also stored:

- (1) The IP address of the user
- (2) Date and time of the contact

- (3) Firm
- (4) First name and last name
- (5) e-mail
- (6) message

For the processing of the data in the context of the sending process your consent is obtained and referred to this privacy statement.

Alternatively, contact via the provided e-mail address is possible. In this case, the user's personal data transmitted by e-mail will be stored.

In this context, there is no disclosure of the data to third parties. The data is used exclusively for processing the conversation.

2. Legal basis for the processing of personal data

Legal basis for the processing of the data is in the presence of the consent of the user Art. 6 para. 1 lit. a GDPR.

The legal basis for the processing of the data transmitted in the course of sending an e-mail is Article 6 (1) lit. f GDPR. If the e-mail contact aims to conclude a contract, then additional legal basis for the processing is Art. 6 para. 1 lit. b GDPR.

3. Purpose for the processing or forwarding of personal data

The processing of the personal data from the input mask serves us only to process the contact. In the case of contact via e-mail, this also includes the required legitimate interest in the processing of the data.

The other personal data processed during the sending process serve to prevent misuse of the contact form and to ensure the security of our information technology systems.

4. Duration of storage

The data will be deleted as soon as it is no longer necessary for the purpose of its collection. For the personal data from the input mask of the contact form and those sent by e-mail, this is the case when the respective conversation with the user has ended. The conversation is ended when it can be inferred from the circumstances that the relevant facts have been finally clarified.

The additional personal data collected during the sending process will be deleted at the latest after a period of seven days.

5. Objection and removal possibility

The user has the possibility at any time to revoke his consent to the processing of the personal data. If the user contacts us by e-mail, he may object to the storage of his personal data at any time. In such a case, the conversation can not continue.

All personal data stored in the course of contacting will be deleted in this case.

VII. Registration

1. Extent of processing of personal data

On our website, we offer users the opportunity to register by providing personal information. The data is entered into an input mask and transmitted to us and stored. A transfer of data to third parties does not take place. The following data is collected during the registration process:

Username and password

Only customers with business relationships are granted access. The Access is assigned central.

At the time of registration, the following data will also be stored:

1. The IP address of the user
2. Date and time of registration

As part of the registration process, the consent of the user to process this data is obtained.

2. Legal basis for the processing of personal data

Legal basis for the processing of the data is in the presence of the consent of the user Art. 6 para. 1 lit. a GDPR.

If the registration serves the fulfillment of a contract of which the user is a party or the implementation of pre-contractual measures, an additional legal basis for the processing of the data is Art. 6 para. 1 lit. b GDPR.

3. Purpose for the processing or forwarding of personal data

User registration is required for the provision of certain content and services on our website. Such as to exchange data with customers. Data can be easily exchanged with customers via the portal. The exchange and provision of data are necessary to fulfill the contract.

4. Duration of storage

The data will be deleted as soon as it is no longer necessary for the purpose of its collection. This is the case during the registration process for the performance of a contract or for the performance of pre-contractual measures if the data are no longer necessary for the performance of the contract. Even after the conclusion of the contract, there may be a need to store personal data of the contracting party in order to comply with contractual or legal obligations.

5. Objection and removal possibility

As a user, you have the option of canceling the registration at any time. You can change the data stored about you at any time.

If the data is required to fulfill a contract or to carry out pre-contractual measures, premature deletion of the data is only possible, unless contractual or legal obligations preclude deletion.

VIII. Web analysis by Matomo (formerly Piwik)

1. Extent of processing of personal data

On our website we use the open-source software tool Matomo (formerly PIWIK) to analyze the surfing behavior of our users. The software sets a cookie on the computer of the users (for cookies see above). If individual pages of our website are accessed, the following data will be saved:

- (1) Two bytes of the IP address of the calling system of the user
- (2) The called website
- (3) The website from which the user came to the accessed website (referrer)
- (4) The subpages that are called from the called web page
- (5) The length of stay on the website
- (6) The frequency of calling the website

The software runs exclusively on the servers of our website. A storage of the personal data of the users takes place only there. A transfer of the data to third parties does not take place..

The software is set so that the IP addresses are not completely stored but 2 bytes of the IP address are masked (eg 192.168.xxx.xxx). In this way, an assignment of the shortened IP address to the calling computer is no longer possible.

2. Legal basis for the processing of personal data

The legal basis for processing users' personal data is Article 6 (1) lit. f GDPR.

3. Purpose for the processing or forwarding of personal data

The processing of users' personal data enables us to analyze the surfing behavior of our users. By analyzing the obtained data, we are able to compile information about the use of the individual components of our website. This helps us to constantly improve our website and its user-friendliness. For these purposes, our legitimate interest lies in the processing of the data according to Art. 6 para. 1 lit. f GDPR. The anonymisation of the IP address sufficiently takes into account the interest of users in their protection of personal data.

4. Duration of storage

The data will be deleted as soon as they are no longer needed for our recording purposes.

5. Objection and removal possibility

Cookies are stored on the computer of the user and transmitted by this on our side. Therefore, as a user, you have full control over the use of cookies. By changing the settings in your internet browser, you can disable or restrict the transmission of cookies. Already saved cookies can be deleted at any time. This can also be done automatically. If cookies are disabled for our website, it may not be possible to use all the functions of the website.

We offer our users the option of opting out of the analysis process on our website. For this you must follow the appropriate link. In this way, another cookie is set on your system, which signals our system not to save the data of the user. If the user deletes the corresponding cookie in the meantime from his own system, he must set the opt-out cookie again.

For more information on the privacy settings of the Matomo software, see the following link: <https://matomo.org/docs/privacy/>.

IX. Investor Relations

1. Contact Form

We collect the following data in the contact form under Investor Relations:

Salutation, title, last name, first name, company, address, telephone, email, country.

For the legal basis, the purpose of processing and the duration of storage, the same provisions under VI apply.

2. Newsletter

a. Extent of processing of personal data

On our website you can subscribe a free newsletter. The data from the input mask are transmitted to us when registering for the newsletter.

In addition, the following data is collected at registration:

Salutation, last name, first name, email, group of interest.

We also collect the following data with your registration:

Zudem werden folgende Daten bei der Anmeldung erhoben:

- (1) The IP address of the user
- (2) Date and time of registration

For the processing of the data, your consent is obtained during the registration process and reference is made to this privacy policy.

In connection with the processing of data for the sending of newsletters, there is no disclosure of the data to third parties. The data will be used exclusively for sending the newsletter.

b. Legal basis for the processing of personal data

The legal basis for the processing of the data after the user has registered for the newsletter is the consent of the user Art. 6 para. 1 lit. a GDPR.

c. Purpose for the processing or forwarding of personal data

The collection of the user's e-mail address serves to deliver the newsletter.

The collection of other personal data in the context of the registration process serves to prevent misuse of the services or the email address used.

d. Duration of storage

The data will be deleted as soon as it is no longer necessary for the purpose of its collection. The e-mail address of the user is therefore stored as long as the subscription to the newsletter is active.

The other personal data collected during the registration process will normally be deleted after a period of seven days.

e. Objection and removal possibility

Subscription to the newsletter may be terminated at any time by the user concerned. For this purpose, there is a corresponding link in each newsletter.

This also allows a revocation of the consent to the storage of the personal data collected during the registration process.

X. Online application and e-mail contact

1. Extent of processing of personal data

Online applications are possible on our website, which can be used to contact us electronically. If a user makes use of this option, the data entered in the input mask will be transmitted to us and saved. These data are:

title, first name, last name, address, telephone, email, position to which you are applying and application documents.

Once the message is sent; we also store the following data:

- (1) The user's IP address
- (2) Date and time of registration

For the processing of the data, your consent is obtained as part of the sending process and reference is made to this data protection declaration. Alternatively, you can contact us via the email address provided. In this case, the user's personal data transmitted with the email will be saved. In this context, the data is generally not transmitted to third parties (unless the application is made for companies belonging to the group). The data will only be used to process the conversation.

2. Legal basis for the processing of personal data

Legal basis for the processing of the data is in the presence of the consent of the user Art. 6 para. 1 lit. a GDPR.

The legal basis for the processing of the data transmitted in the course of sending an e-mail is Article 6 (1) lit. f GDPR. If the e-mail contact aims to conclude a contract, then additional legal basis for the processing is Art. 6 para. 1 lit. b GDPR.

3. Purpose for the processing or forwarding of personal data

The processing of the personal data from the input mask serves us only to process the contact. In the case of contact via e-mail, this also includes the required legitimate interest in the processing of the data.

The other personal data processed during the sending process serve to prevent misuse of the contact form and to ensure the security of our information technology systems.

The processing of personal data from the input mask serves us to process and evaluate the application. If you contact us by email, this is also the necessary legitimate interest in the processing of the data. The other personal data processed during the sending process serve to prevent misuse of the online

application and to ensure the security of our information technology systems. The data is also required to be able to contact the applicants.

4. Duration of storage

The data will be deleted as soon as it is no longer necessary for the purpose of its collection. The applicant data will be deleted as soon as an application is rejected. In the event that an applicant is accepted, the data will continue to be processed within the framework of the employment relationship.

5. Objection and removal possibility

The user has the possibility at any time to revoke his consent to the processing of the personal data. If the user contacts us by e-mail, he may object to the storage of his personal data at any time. In such a case, the conversation can not continue. In such a case, the processing of the application cannot be continued.

All personal data saved in the course of contacting us will be deleted.

XI. Comment function azubi-blog.nordwest.com

For the comment function on this page, in addition to your comment, information about the time the comment was created, your email address and, if you do not post anonymously, the user name you selected will be saved.

Storage of the IP address

Our comment function stores the IP addresses of users who write comments. Since we do not check comments on our site before activation, we need this data in order to be able to act against the author in the event of legal violations such as insults or propaganda.

XII. Podcast

On <https://newsroom.nordwest.com/> we regularly publish a podcast. When accessing the podcast, we determine how often it was clicked (click rate) and how long it was listened to

Further data is not collected. This data is not passed on to third parties.

The podcast is also made available by other providers. When listening to one of these providers, their data protection regulations apply:

- Spotify: <https://www.spotify.com/de/legal/privacy-policy/>
- Apple Podcast: <https://support.apple.com/de-de/HT211247>
- Deezer: <https://www.deezer.com/legal/personal-datas>
- Google Podcast: <https://policies.google.com/privacy?hl=de>

XIII. Borlabs Cookie

This website uses Borlabs Cookie, which sets a technically necessary cookie (borlabs cookie) in order to save your cookie consent. Borlabs Cookie does not process any personal data.

Your consent, which you gave when entering the website, is saved in the borlabs cookie. If you would like to revoke this consent, simply delete the cookie in your browser. When you re-enter / reload the website, you will be asked again for your cookie consent.

XIV. Disclosure of personal data to third parties

1. Google Analytics

a) Extent of processing of personal data

This website uses Google Analytics, a web analytics service provided by Google (Google LLC, 1600 Amphitheater Parkway, Mountain View, CA 94043, USA). Google Analytics uses cookies that are stored on your computer and allow an analysis of their use. These are cookies from Google itself and so-called third-party cookies. The information generated by the cookies about your use of this website is usually transmitted to a Google server in the USA and stored there. For data processing compliant processing, we use the code "gat._anonymizeIp();" to ensure an anonymous collection of IP addresses (so-called IP masking).

b) Legal basis for the processing of personal data

Legal basis for the processing of personal data for the use of Google Analytics Art. 6 para. 1 lit. f GDPR. Legal basis for the processing of the data is in the presence of the consent of the user Art. 6 para. 1 lit. a GDPR.

c) Purpose for the processing or forwarding of personal data

This website uses Google Analytics to provide an analysis of its use. The processing of users' personal data enables us to analyze the surfing behavior of our users. By analyzing the obtained data, we are able to compile information about the use of the individual components of our website. This helps us to constantly improve our website and its user-friendliness. For these purposes, our legitimate interest lies in the processing of the data according to Art. 6 para. 1 lit. f GDPR. The anonymization of the IP address takes sufficiently account of users interest protecting their personal data.

d) Duration of storage

As a rule, the data collected are deleted as soon as they are no longer needed. A deletion takes place at the latest after 26 months.

e) Objection and removal possibility

Data collection can be objected to at any time with effect for the future by downloading and installing the browser add-on for disabling Google Analytics:

<https://tools.google.com/dlpage/gaoptout?hl=de>

2. Google Adwords Conversion-Tracking

a) Extent of processing of personal data

We also use the online advertising program Google AdWords Conversion Tracking. Google Conversion Tracking is an analytics service provided by Google Inc. (1600 Amphitheater Parkway, Mountain View, CA 94043, USA). When you click on an ad served by Google, a conversion tracking cookie will be placed on your machine.

These cookies do not contain any personal data.

b) Legal basis for the processing of personal data

Legal basis for the processing of the data is Art. 6 para. 1 lit. a GDPR.

c) Purpose for the processing

The information gathered through the conversion cookie is used to generate conversion statistics (such as the total number of users who clicked on an ad, the Conversion Tracking Tag page forwarded). However, no personal user profiles can be created.

d) Duration of storage

The cookies used by Google Adwords lose their validity after 30 days.

e) Objection and removal possibility

If you do not want to participate in the tracking, you can refuse the required setting of a cookie - for example via a browser setting that generally disables the automatic setting of cookies or sets your browser to block cookies from the domain "googleleadsservices.com".

3. Google Remarketing

We use the remarketing function on our website. This is a service provided by Google Ireland Limited, Gordon House, Barrow Street, Dublin 4, Irland (hereinafter: Google).

Google guarantees that it will follow the EU's data protection regulations when processing data in the United States.

We use this feature to deliver interest-based, personalized advertising on third-party websites that also participate in Google's advertising network.

The legal basis is Art. 6 Para. 1 lit. f) GDPR. Our legitimate interest lies in the analysis, optimization, and economic operation of our site.

To allow this advertising service to function, Google stores a cookie with a sequence of numbers on your device via your browser when you visit our website. This cookie records both your visit and the use of our website in anonymous form. However, personal data will not be passed on. If you subsequently visit a third-party website that also uses the Google advertising network, advertising may appear that refers to our website or our offers there.

To permanently disable this feature, Google provides a browser plugin for most common browsers at <https://www.google.com/settings/ads/plugin?hl=de>

Likewise, the use of cookies from certain providers, e.g. via

<http://www.youronlinechoices.com/uk/your-ad-choices/>

or

<http://www.networkadvertising.org/choices/>

can be deactivated by opt-out.

Cross-device marketing allows Google to track your usage patterns across multiple devices, so you may see interest-based, personalized advertising even when you switch devices. However, this requires that you have agreed to link your browsing history to your existing Google account.

Google offers more information about Google Remarketing at

<http://www.google.com/privacy/ads/>

[Model Data Protection Statement](#) for [Anwaltskanzlei Weiß & Partner](#)

4. Google Maps

This website uses Google Maps to display a site map. Google Maps is operated by Google Inc., 1600 Amphitheater Parkway, Mountain View, CA 94043, USA. To do this, the browser you use must connect to Google's servers. As a result, Google finds out that our website has been accessed via your IP address. The terms of service for Google Maps can be found in Google Maps Terms of Service. For details, see the Privacy Center at google.com: Transparency and Choice, and Privacy Policy. <https://www.google.com/policies/privacy/>

5. Hotjar

We use Hotjar to understand the needs of our users better and to optimize this website.

With the help of Hotjar's technology, we get a better understanding of the user experience (e.g. how much time users spend on which pages, which links they click, what they like and what not, etc.) and this helps us to understand the feedback of our users. Hotjar saves this information in a pseudonymised user profile. The information is neither used by Hotjar nor by us to identify individual users, nor is it merged with other data about individual users; your data will be deleted after 1 year at

the latest. The legal basis is Art. 6 para. 1 S. 1 lit. a GDPR. You can find more information in Hotjar's privacy policy: <https://www.hotjar.com/legal/policies/privacy>.

6. Mouseflow

This website uses Mouseflow, a web analysis tool from Mouseflow ApS, Flaesketorvet 68, 1711 Copenhagen, Denmark. The data processing serves the purpose of analyzing this website and its visitors. For this purpose, data is collected and saved for marketing and optimization purposes. Pseudonymized user profiles can be created from this data. Cookies may be used for this. Mouseflow records randomly selected individual visits (only with an anonymized IP address). This creates a log of mouse movements and clicks with the intention of randomly playing back individual website visits and deriving potential improvements for the website from them. The data collected with Mouseflow will not be used to personally identify the visitor without the consent of the person concerned and will not be merged with personal data about the bearer of the pseudonym.

When you visit our website for the first time, we ask you in the cookie box whether you accept the corresponding cookies for using Mouseflow or not. If you consent, we have given your consent in accordance with Art. 6 Para. 1, S. 1, lit. a of the GDPR. Furthermore, we refer to our legitimate interests according to Art. 6, Para. 1, S. 1 lit f GDPR. The processing takes place on the basis of Art. 6 (1) f) GDPR from the legitimate interest in direct customer communication and in the needs-based design of the website. For reasons that arise from your particular situation, you have the right to object at any time to this processing of your personal data based on Art. 6 (1) f) GDPR. To do this, you can globally deactivate a recording on all websites that use Mouseflow for the browser you are currently using under the following link: <https://mouseflow.de/opt-out>.

7. MyFonts

On this website we use MyFonts Counter, a web analysis service from MyFonts Inc., 500 Unicorn Park Drive, Woburn, MA 01801, USA. Due to the license terms, page view tracking is carried out by counting the number of visits to the website for statistical purposes and transmitting it to MyFonts. MyFonts only collects anonymized data. The data may be passed on by activating JavaScript code in your browser. You can find more information about MyFonts Counter in the privacy policy of MyFonts at <http://www.myfonts.com/info/terms-and-conditions/#Privacy>.

8. Google reCAPTCHA

In order to ensure sufficient data security when submitting forms, we use the reCAPTCHA service from Google Inc. in certain cases. The service includes sending the IP address and any other data required by Google for the reCAPTCHA service to Google. The different data protection provisions of Google Inc. apply for this. Further information on the data protection guidelines of Google Inc. can be found at <http://www.google.de/intl/de/privacy> or <https://www.google.com/intl/de/policies/privacy/>.

XV. Rights of the data subject

If your personal data is processed, you are a person concerned within the meaning of the GDPR and you have the following rights towards the person responsible:

1. Right of access by the data subject

You have the right to request a confirmation from the person in charge if personal data concerning you are processed by us.

If such processing is done, you can request information from the person responsible about the following information:

- (1) the purposes for which personal data are processed;
- (2) the categories of personal data being processed;
- (3) the recipients or categories of recipients to whom the personal data relating to you have been disclosed or are still being disclosed;
- (4) the planned duration of storage of personal data concerning you or, if specific information is not available, criteria for determining the retention period;
- (5) the existence of a right to rectification or erasure of personal data concerning you, a right for restriction of processing by the controller or a right to object the processing;
- (6) the existence of a right of appeal to a supervisory authority;
- (7) all available information on the source of the data if the personal data is not collected from the data subject;
- (8) the existence of automated decision-making including profiling under Article 22 (1) and (4) GDPR and, at least in these cases, meaningful information about the logic involved, and the scope and intended impact of such processing on the data subject.

You have the right to request information about whether your personal information relates to a third country or an international organization. In this connection, you can request the appropriate guarantees in accordance with Art. 46 GDPR in connection with the transfer.

XVI. Right to rectification

You have a right to rectification and / or completion to the person in charge, if the personal data you process is incorrect or incomplete. The responsible person must correct the Data without delay.

XVII. Right to restriction of processing

You can request the restriction of the processing of your personal data under the following conditions:

- (1) if you contest the accuracy of your personal information for a period of time that enables the controller to verify the accuracy of your personal information;

- (2) the processing is unlawful and you refuse the deletion of the personal data and instead demand the restriction of the use of the personal data;
- (3) the controller no longer needs the personal data for the purposes of processing, but you need it to assert, exercise or defend legal claims; or
- (4) if you have objected to the processing pursuant to Art. 21 (1) GDPR and it is not yet certain whether the legitimate reasons of the person responsible outweigh your reasons.

If the processing of personal data concerning you has been restricted, this data may only be used with your consent or for the purpose of asserting, exercising or defending legal claims or protecting the rights of another natural or legal person or for reasons of important public interest of the Union or a Member State.

If the limitation of the processing after the o.g. conditions are restricted, you will be informed by the person in charge before the restriction is lifted.

XVIII. Right to erasure

a) deletion of data

You may require the controller to delete your personal information without delay, and the controller is liable to delete that information immediately if one of the following is applicable:

- (1) Personal data concerning you are no longer necessary for the purposes for which they were collected or otherwise processed.
- (2) You revoke your consent, to which the processing acc. Art. 6 para. 1 lit. a or Art. 9 para. 2 lit. GDPR and there is no other legal basis for processing.
- (3) you have objected according to Art. 21 para. 1 GDPR the processing and there are no prior justifiable reasons for the processing, or you objected acc. Art. 21 para. 2 GDPR the processing.
- (4) Your personal data have been processed unlawfully.
- (5) The deletion of personal data concerning you shall be required to fulfill a legal obligation under Union law or the law of the Member States to which the controller is subject.
- (6) The personal data concerning you were collected in relation to information society services offered pursuant to Art. 8 (1) GDPR.

b) Information to third parties

If the person in charge has made the personal data concerning you public and is acc. to Art. 17 (1) of the GDPR liable to delete the data, it will take appropriate measures, including technical ones, taking into account available technology and implementation costs, to inform data controllers who process the personal data, that you, the affected person, have requested that the Data has to be deleted. This includes all links to such personal information or copies or replications of such personal information.

c) Exceptions

The right to erasure does not exist if the processing is necessary

- (1) to exercise the right to freedom of expression and information
- (2) to fulfill a legal obligation required by the law of the Union or of the Member States to which the controller is subject, or to carry out a task of public interest or in the exercise of official authority conferred on the controller;
- (3) for reasons of public interest in the field of public health pursuant to Art. 9 (2) lit. h and i and Art. 9 (3) GDPR;
- (4) for archival purposes of public interest, scientific or historical research purposes or for statistical purposes acc. Article 89 (1) GDPR, to the extent that the law referred to in subparagraph (a) is likely to render impossible or seriously affect the achievement of the objectives of that processing, or to assert, exercise or defend legal claims.

XIX. Right to be informed

If you have the right of rectification, erasure or restriction of processing to the controller, he / she is obliged to notify all recipients to whom your personal data have been disclosed of this correction or deletion of the data or restriction of processing, unless: this proves to be impossible or involves a disproportionate effort.

You have a right to the person responsible to be informed about these recipients.

XX. Right to data portability

You have the right to receive personally identifiable information you provide to the controller in a structured, common and machine-readable format. In addition, you have the right to transfer this data to another person without hindrance by the person responsible for providing the personal data, provided that

(1) the processing on a consent acc. Art. 6 para. 1 lit. a GDPR or Art. 9 para. 2 lit. a GDPR or on a contract acc. Art. 6 para. 1 lit. b GDPR is based and

(2) the processing is done by automated means.

In exercising this right, you also have the right to obtain that your personal data relating to you are transmitted directly from one person to another, insofar as this is technically feasible. Freedoms and rights of other persons may not be affected.

The right to data portability does not apply to the processing of personal data necessary for the performance of a task in the public interest or in the exercise of official authority delegated to the controller.

XXI. Right of objection

You have the right at any time, for reasons that arise from your particular situation, to object the processing of your personal data, which is pursuant to Art. 6 para. 1 lit. e or f GDPR; this also applies to profiling based on these provisions.

The controller will no longer process the personal data concerning you unless he can demonstrate compelling legitimate reasons for processing that outweigh your interests, rights and freedoms, or the processing is for the purpose of enforcing, exercising or defending legal claims.

If the personal data relating to you are processed for direct marketing purposes, you have the right to object at any time to the processing of your personal data for the purpose of such advertising; this also applies to profiling insofar as it is associated with such direct mail.

If you object the processing for direct marketing purposes, your personal data will no longer be processed for these purposes.

Regardless of Directive 2002/58 / EC, you have the option of exercising your right to object to the use of Information Society Services. The revocation of consent will be used on the basis of the consent until the revocation.

XXII. Right to revoke the data protection consent declaration

You have the right to revoke your data protection declaration at any time. The revocation of consent does not affect the legality of the processing carried out on the basis of the consent until the revocation.

XXIII. Automated decision on a case-by-case basis, including profiling

You have the right not to be subjected to a decision based solely on automated processing - including profiling - that will have legal effect or similarly affect you in a similar manner. This does not apply if the decision

- (1) is required for the conclusion or performance of a contract between you and the controller,
- (2) is permitted by the Union or Member State legislation to which the controller is subject, and where such legislation contains appropriate measures to safeguard your rights and freedoms and legitimate interests, or
- (3) with your express consent.

However, these decisions must not be based on special categories of personal data under Art. 9 (1) GDPR, unless Art. 9 (2) lit. a or g GDPR applies and reasonable measures have been taken to protect the rights and freedoms as well as your legitimate interests.

With regard to the cases referred to in (1) and (3), the person responsible shall take appropriate measures to uphold the rights and freedoms and their legitimate interests, including at least the right to obtain the intervention of a person by the controller, to express his / her own position and heard on challenge of the decision.

XXIV. Right to complain to a supervisory authority

Without prejudice to any other administrative or judicial remedy, you shall have the right to complain to a supervisory authority, in particular in the Member State of its residence, place of work or place of

alleged infringement, if you believe that the processing of the personal data concerning you is against the GDPR violates.

The supervisory authority to which the complaint has been submitted shall inform the complainant of the status and results of the complaint, including the possibility of a judicial remedy pursuant to Article 78 of the GDPR.

Data protection supervisory authority:

Landesbeauftragte für Datenschutz und Informationsfreiheit
Nordrhein-Westfalen
Postfach 20 04 44
40102 Düsseldorf
Tel.: 0211/38424-0
Fax: 0211/38424-10
E-Mail: poststelle@ldi.nrw.de